

Merit Academy Charter School  
School Accountability Committee (SAC) Meeting  
September 7, 2022  
Meeting Agenda

1. Welcome & Call to Order by CAO (1 minute)
2. Introduce members (5 minutes)
3. Take Attendance (1 minute)
4. Open Forum (No more than 5 minutes)
5. Determine Purpose of MA's SAC (10 minutes)
6. Explain responsibilities of Offices and Determine Officers (5 minutes)
  - a. CAO is Chairperson
  - b. Dean of School
  - c. Co-Chairperson (must be parent)
  - d. Secretary
7. Financial Update from CAO: Brief overview of budget (5 minutes)
8. New Business
  - a. CAO Gwynne's state of the school and answers to questions from Todd
  - b. Present UIP working document
    - i. Three goals/root causes/ interventions/ units of measure from staff- Maureen and Dean Myers
    - ii. Conversation about goals and consensus of SAC
    - iii. Break into groups to identify more strengths and areas for improvement (up to 20 minutes)
    - iv. Return and share the strengths and areas for improvement (20 minutes)
      1. Enrollment Growth
    - v. Determine how the committee would like the UIP to be shared as it progresses (Do we want to meet in-person or could it be shared as a pdf to committee members?)
  - c. Present Bylaws for *initial review at next meeting/ due to time constraints not a discussion item tonight*
9. Old Business
10. Next meeting date should be prior to October 15th.